

✓ PRE-FINISHED WOOD FLOOR INSTALLATION CHECKLIST ✓

The installer assumes all responsibility for final inspection as to grade, manufacture and factory finish. This inspection of all flooring must be done before installation. Carefully examine flooring for color, finish and quality before installing. The installer must use reasonable selectivity and hold out or cut off pieces with deficiencies, whatever the cause. If material is not acceptable, do not proceed with installation and contact the seller immediately.

BEFORE installing hardwood flooring please make sure that:

- The job site is completely enclosed with outside windows, doors and thresholds in place.
- Gutters and downspouts are properly placed to drain water away from structure.
- Soil surrounding structure is graded away from site.
- Crawl space has moisture barrier covering entire ground area and is dry.
- Air conditioning, heating & ventilation systems are operable and set between 65 & 75 degrees.
- Relative humidity is between 40 and 60 percent.
- All wet trades (drywall, plaster, paint, ceramic tile, etc.) have completed their work.
- Builder has completed power washing in basement and is completely dry.
- Subfloor is smooth, clean, sound, dry, and flat within 3/16'' in a 10' span.
- Wood has acclimated for at least 72 hours in areas to be installed.
- The end user identifies that the floor they picked out matches the floor being installed.
- Moisture content of the wood floor should not exceed 13%.
- For solid strip flooring (less than 3'') there should be no more than 4% moisture content difference between properly acclimated wood flooring and subflooring materials. 2% on flooring wider than 3''. If so please **DO NOT INSTALL FLOOR.**
- Concrete floor has been installed a minimum of 60 days.
- Moisture content in concrete should not exceed 4.5 using a Tramex concrete moisture meter.
- Concrete does not exceed 3 pounds of moisture per 1,000 feet utilizing a Calcium Chloride test.
- Concrete floor is smooth, sound, dry, and flat within 3/16'' in a 10' span.
- You chose a starting wall according to the most aesthetically or architecturally important elements in the room.
- You have the correct trowel in glue down installations based on manufacturers' recommendations.
- You have the manufacturers' recommended adhesive.

(OVER)

DURING Installation:

- Open and work out of 3 or more boxes of wood.
- Continue to monitor the moisture content of the wood and subfloor.
- The floor is running square to the chalk line.
- Nailing patterns are per manufacturers' recommendations.
- The floor is running perpendicular to the floor joist.
- Make sure the end joints are more than 6'' apart.
- Proper expansion is left around all vertical objects.
- Make sure that manufacturer nail or staple gun is square on the wood floor while nailing.
- Continue to keep floor and subfloor free of debris.
- Use a low adhesion tape on glue down floors to keep boards together.
- Remove any excess adhesive on the wood floor as you go.
- Stay off glued wood floor to avoid movement.

AFTER Installation:

- Sweep entire floor and clean up all wood pieces.
- Install all trim pieces.
- Fill all nail holes and touch up any damaged areas.
- Roll glued down floor with 100 lb roller.
- Clean any excess adhesive on wood floor.
- Remove low adhesion tape from glued down floor.
- Have consumer inspect entire job for their approval.
- Remind consumer to keep temperature between 65 and 75 degrees.
- Provide consumer care and maintenance information from retailer.

